



Return Material Authorization (RMA) Form

Replacement Policy:

Products Purchased through Hydro Engineering and under warranty may be returned for replacement/credit depending on malfunction by following these steps:

1. Fill out this RMA form and send back to Hydro Engineering.
2. Once this RMA form is received by Hydro Engineering, They'll provide you with a RMA #.
3. Return the authorized items per shipping instructions listed below.
4. Hydro Engineering will process your request.

NOTE: A restocking fee of 30% of the product's purchase price will be added after 30 days

Please fill out the information below:

A:

Company Name: _____ **Contact Name:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone Number: _____ **Fax Number:** _____

B: Hydro Engineering will fill out section B.

RMA #: _____ **Date Issued:** _____

C: Fill out the fields for each item you're returning (more fields on back of document if needed)

QTY	Item Number	Reason For Return	Order Date:

Shipping Instructions:

1. Be sure to obtain an RMA number and clearly mark the outside of the box.
2. Ship only items that are authorized.
3. Ship returned items to:
301 Industrial Blvd. NYA, MN 55397

Sample Address Label With RMA

John Doe XYZ Corporation 123 Main Street	301 Industrial Blvd. NYA, MN 55397	RMA#:
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